



Rizzetta & Company

Paseo Community Development District

**Board of Supervisors' Meeting
June 24, 2020**

**District Office:
9530 Marketplace Road, Suite 206
Fort Myers, Florida 33912
(239) 936-0913**

www.paseocdd.org

PASEO COMMUNITY DEVELOPMENT DISTRICT

Paseo Village Centre – Theatre, 11611 Paseo Grande Boulevard, Fort Myers, Florida 33912

Board of Supervisors	Steven Brown	Chairman
	Sharon Schulman	Vice Chairman
	Jim Heether	Assistant Secretary
	Lyle Hicks	Assistant Secretary
	James Morris	Board Supervisor
District Manager	Belinda Blandon	Rizzetta & Company, Inc.
District Counsel	Jan Albanese Carpenter	Latham, Luna, Eden & Beaudine, LLP
	Kristen Trucco	Latham, Luna, Eden & Beaudine, LLP
District Engineer	Carl Barraco	Barraco and Associates, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

PASEO COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9530 MARKETPLACE ROAD • SUITE 206 • FORT MYERS • FL • 33912

www.paseocdd.org

June 17, 2020

Board of Supervisors
**Paseo Community
Development District**

AGENDA

Dear Board Members:

The virtual meeting of the Board of Supervisors of Paseo Community Development District will be held on **Wednesday, June 24, 2020 at 11:00 a.m.** Please be advised that the Florida Governor's Office has declared a state of emergency due to the Coronavirus (COVID-19). As a result, the meeting is being conducted by means of communications media technology pursuant to Executive Orders 20-52, 20-69, 20-91 and 20-114 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 1, 2020 and May 8, 2020, respectively, and any extensions thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

As reported by the Center for Disease Control and World Health Organization, COVID-19 can spread from person-to-person through small droplets from the nose or mouth, including when an individual coughs or sneezes. These droplets may land on objects and surfaces. Other people may contract COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. Therefore, merely cleaning facilities, while extremely important and vital in this crisis, may not be enough to stop the spread of this virus.

While it is necessary to hold a meeting of the District's Board of Supervisors despite the current public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically by attending a scheduled Zoom meeting. The information for accessing the meeting is as follows: Dial +1 929 205 6099 or +1 312 626 6799, Meeting ID: 985 9389 2377, Password: 803584. For assistance using Zoom please contact the District Manager in advance of the meeting at BBlondon@rizzetta.com or by calling 239-936-0913. Additionally, written public comments and questions can be e-mailed to the District Manager in advance of the meeting at BBlondon@rizzetta.com, or mailed to the District Manager at Rizzetta & Company, c/o Paseo CDD, 9530 Marketplace Road, Suite 206, Fort Myers, FL 33912. Comments and questions received by 2:00 p.m. the day prior to the meeting will be read into the record at the meeting and become part of the permanent record of the meeting.

The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. DISTRICT ENGINEER STAFF REPORT**
- 4. BUSINESS ITEMS**
 - A. Consideration of Johnson Engineering Supplemental Agreement Regarding 2020 Compliance Monitoring Tab 1
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Meeting held on May 27, 2020 Tab 2

- B. Consideration of the Operations and Maintenance Expenditures
for the Month of May 2020..... Tab 3
6. **SUPERVISOR REQUESTS/COMMENTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (239) 936-0913.

Sincerely,

Belinda Blandon

Belinda Blandon
District Manager

Cc: Jan Albanese Carpenter, Latham Luna, Eden & Beaudine, LLP

Tab 1

Exhibit A

Exhibit A consisting of TWO (2) pages referred to in the Professional Services Supplemental Agreement between OWNER and CONSULTANT for professional services dated May ____, 2020.

Services not set forth in this Exhibit A, or not listed or described herein, are expressly excluded from the Scope of the Professional Services of the CONSULTANT. The CONSULTANT assumes no responsibility to perform any services not specifically identified and/or otherwise described in this Exhibit A.

Initial:
OWNER _____
CONSULTANT _____

SCOPE OF SERVICES

PROFESSIONAL SERVICES OF THE CONSULTANT:

1.0 Paseo Water Level and Pumpage Monitoring and Reporting (2020)

Special Condition 18 of South Florida Water Management District (SFWMD) water use number 36-04092-W issued to Paseo CDD on November 7, 2017, requires that monthly withdrawals for each withdrawal facility shall be submitted to the SFWMD quarterly. CONSULTANT will record monthly pumpage from each withdrawal facility (wells WT-2, WT-3 & MH-2 and pumps SWP-1 & SWP-2) and report the monthly pumpage data to SFWMD each quarter as required. CONSULTANT will download water level data from dataloggers in WTMW-1, WTMW-2 & W3 and report the weekly water level data to SFWMD each quarter, as required by limiting condition 28. This agreement will include 12 monthly site visits and submittal of 4 quarterly reports to SFWMD.

2.0 Surface Water Quality Sampling (2020)

CONSULTANT will provide surface water quality sampling and analysis in conjunction with Schedule "B" Paseo (fka Parker Daniels) Surface Water Quality Monitoring Plan, exhibit 17a of South Florida Water Management District environmental resource permit number 36-04092-P Application Number 050907-24. Parameters will focus on nutrients and will include ammonia nitrogen, total Kjeldahl nitrogen, nitrate+nitrite, total nitrogen, total phosphorus, chlorophyll-a, biochemical oxygen demand, total suspended solids, copper, and total hardness. Field measurements will also be taken for temperature, pH, specific conductance, dissolved oxygen, and turbidity. CONSULTANT will perform post development surface water quality sampling from CS-1 and CS-3 each month that discharge is occurring at the time of sampling, for a period of one (1) year. Samples will be collected in accordance with Florida Department of Environmental Protection (FDEP) Standard Operation Procedures (SOP) 001/01.

3.0 Six Mile Cypress Slough Data Evaluation (2020)

CONSULTANT will download monthly water quality data collected by Lee County Environmental Lab in Six Mile Cypress Slough. The data will be evaluated to determine which site(s) best represent downstream locations relative to CS-1 and CS-3. CONSULTANT will compare the Six Mile Cypress Slough monitoring results for total nitrogen (TN), total phosphorus (TP), Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS), to results for those same parameters in the CS-1 and CS-3

samples. CONSULTANT will include those comparisons as part of the Surface Water Quality Monitoring Report.

4.0 Surface Water Quality Reporting (2020)

CONSULTANT will provide surface water quality data analysis, comparison and reporting to OWNER as described in special conditions 21, 22 and 23 of the Addendum to Staff Report for Application No. 010416-9 dated February 11, 2004. CONSULTANT will compare the monitoring results to applicable State of Florida Water Quality Standards for Class III Waters (Chapter 62-302, FAC), and to the 50th and 80th percentile tables listed for TN, TP, BOD, and TSS. CONSULTANT will prepare an annual report of the surface water quality monitoring data as described in Schedule "B" Paseo (fka Parker Daniels) Surface Water Quality Monitoring Plan, exhibit 17a of SFWMD environmental resource permit number 36-04092-P. CONSULTANT will provide copies of the annual report to OWNER, SFWMD, City of Fort Myers and the Conservancy, as detailed in the Surface Water Quality Monitoring Plan.

5.0 Surface Water Quality Lab Analysis (2020)

Surface water quality samples collected from CS-1 and CS-3 by CONSULTANT will be laboratory analyzed by Lee County Environmental Laboratory (NELAP #E45049) for ammonia nitrogen, total Kjeldahl nitrogen, nitrate+nitrite, total nitrogen, total phosphorus, chlorophyll-a, biochemical oxygen demand, total suspended solids, copper, and total hardness. CONSULTANT will include the laboratory data reports in the annual report of the surface water quality monitoring data. Cost for this task is limited to charges for the environmental laboratory and is estimated based on ten (10) samples collected from CS-1 and CS-3 (five each) during five (5) months of monthly discharge.

6.0 Esperanza Pumpage Monitoring and Reporting (2020)

Special Condition 11 of SFWMD water use permit number 36-04092-W issued to Paseo CDD on November 7, 2017, requires monthly withdrawals for each withdrawal facility to be submitted to the SFWMD quarterly. CONSULTANT will record monthly pumpage from each withdrawal facility in Esperanza (WT-1, MH-3, and SWP-3), and report the monthly pumpage data to SFWMD each quarter as required. This agreement will include 12 monthly site visits and submittal of 4 quarterly reports to SFWMD.

SUB-CONSULTANT SERVICES:

N/A

Exhibit B

Exhibit B consisting of TWO (2) pages referred to in the Professional Services Supplemental Agreement between OWNER and CONSULTANT for professional services dated May ____, 2020.

Initial:
OWNER _____
CONSULTANT _____

COMPENSATION

Definitions:

Lump Sum (LS): Includes all direct and indirect labor costs, personnel related costs, overhead and administrative costs, which may pertain to the services performed, provided and/or furnished by the CONSULTANT as may be required to complete the services in Exhibit A. The total amount of compensation to be paid the CONSULTANT shall not exceed the amount of the total Lump Sum compensation established and agreed to. The portion of the amount billed for CONSULTANT'S services which is on account of the Lump Sum will be based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing.

Time and Materials (T&M): For the actual hours expended by the CONSULTANT's professional and technical personnel, multiplied by the applicable hourly rates for each classification or position on the CONSULTANT's standard billing rate schedule in effect at the time the services are rendered. The current standard billing rate schedule is attached to this Exhibit B as Attachment No. I. For the services of CONSULTANT's Sub-Consultants engaged to perform or furnish services in Exhibit A, the amount billed to CONSULTANT therefore times a factor of 1.10. The amount payable for Reimbursable Expenses will be the charge actually incurred by or imputed cost allocated by CONSULTANT, therefore times a factor of 1.10.

Estimated Fees: CONSULTANT's estimate of the amount that will become payable for Services (including CONSULTANT's Sub-Consultants and reimbursable expenses) is only an estimate for planning purposes, is not binding on the parties and is not the maximum amount payable to CONSULTANT for the services under this Agreement. Notwithstanding the fact that the estimated amount for the services is exceeded, CONSULTANT shall receive compensation for all Services furnished or performed under this Agreement.

If it becomes apparent to CONSULTANT at any time before the Services to be performed or furnished under this Agreement are about eighty percent complete that the total amount of compensation to be paid to CONSULTANT on account of these Services will exceed CONSULTANT's estimate, CONSULTANT shall endeavor to give OWNER written notice thereof. Promptly thereafter OWNER and CONSULTANT shall review the matter of compensation for such Services, and either OWNER shall accede to such compensation exceeding said estimated amounts or OWNER and CONSULTANT shall agree to a reduction in the remaining services to be rendered by CONSULTANT under this Agreement so that total compensation for such Services will not exceed said estimated amount when such services are completed. The CONSULTANT shall be paid for all services rendered if CONSULTANT exceeds the estimated amount before OWNER and CONSULTANT have agreed to an increase in the compensation due to CONSULTANT or a reduction in the remaining services.

For services provided and performed by CONSULTANT for providing and performing the Task(s) set forth and enumerated in Exhibit A entitled "Scope of Services", the OWNER shall compensate the CONSULTANT as follows:

TASK	ITEM	AMOUNT (Estimated if T&M)	FEE TYPE (LS;T&M; NTE)
1	Paseo Water Level and Pumpage Monitoring and Reporting	\$4,800.00*	LS
2	Surface Water Quality Sampling	\$4,800.00**	LS
3	Six Mile Cypress Slough Data Evaluation	\$2,950.00	LS
4	Surface Water Quality Reporting	\$3,490.00	LS
5	Surface Water Quality Lab Analysis	\$2,100.00	T&M
6	Esperanza Pumpage Monitoring and Reporting	\$2,400.00***	LS
	TOTAL COMPENSATION FOR CONSULTANT'S SERVICES:	\$20,540.00	LS; T&M

For reimbursable expenses of CONSULTANT, the OWNER shall compensate the CONSULTANT as follows:

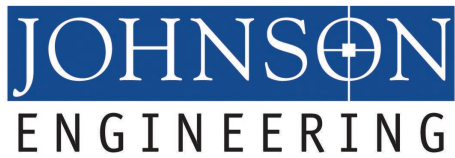
REIMBURSABLE EXPENSES	AMOUNT (Estimated if T&M)	FEE TYPE (LS;T&M; NTE)
Field supplies and costs of other materials and/or equipment specifically used for and solely applicable to this project	\$500.00	T&M
TOTAL COMPENSATION FOR REIMBURSABLE EXPENSES:	\$500.00	T&M

TOTAL COMPENSATION INCLUDING REIMBURSABLE EXPENSES:	\$21,040.00	LS; T&M
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* Task 1 will be billed monthly in the amount of \$400.00

** Task 2 will be billed monthly in the amount of \$960.00 for the (5) months during discharge flow sampling plus any lab fees and/or reimbursables.

*** Task 6 will be billed monthly in the amount of \$200.00



**PROFESSIONAL SERVICES
HOURLY RATE SCHEDULE**
November 1, 2017
(Updated June 19, 2019)

Professional

9	\$230
8	\$210
7	\$190
6	\$170
5	\$150
4	\$135
3	\$125
2	\$110
1	\$100

Technician

6	\$140
5	\$120
4	\$100
3	\$85
2	\$70
1	\$60

Administrative

3	\$80
2	\$70
1	\$60

Field Crew

4-Person	\$200
3-Person	\$170
2-Person	\$135

Field Equipment

Field Equipment on Separate Schedule

Expert Witness

\$275

**Reimbursable Expenses
and Sub-Consultants**

Cost + 10%

Construction Engineering and Inspection

(CEI) Services

CEI Services Manager	\$160
CEI Senior Project Administrator	\$140
CEI Project Administrator	\$125
Contract Support Specialist	\$110
Senior Inspector	\$100
CEI Inspector III	\$90
CEI Inspector II	\$80
CEI Inspector I	\$70
Compliance Specialist	\$80
CEI Inspector's Aide	\$60

FIELD EQUIPMENT COST SCHEDULE
Effective July 20, 2018 Revised May 5, 2020

ITEM	UNIT OF MEASURE	UNIT COST	QUANTITY	TOTAL
BOATS				
14' Jon Boat w/trailer	Hour	\$10.00		\$0.00
10' Jon Boat	Hour	\$8.00		\$0.00
8.5' Boat	Hour	\$6.00		\$0.00
Electric Boat Motor	Hour	\$3.00		\$0.00
Gasoline Boat Motor	Hour	\$5.00		\$0.00
20' Fiberglass Skiff	Hour	\$20.00		\$0.00
SURVEY EQUIPMENT				
StarVac Truck	Hour	\$120.00		\$0.00
Hydrographic Survey Equipment	Hour	\$100.00		\$0.00
WATER QUALITY EQUIPMENT				
ISCO Avalanche Sampler	Month	\$250.00		\$0.00
Cellular Modem	Month	\$50.00		\$0.00
YSI 6600 EDS Water Quality Sonde	Day	\$90.00		\$0.00
Multi Parameter Water Quality Probe	Hour	\$12.50		\$0.00
Peristaltic Pump	Day	\$30.00		\$0.00
Turbidimeter	Day	\$30.00		\$0.00
Chloride Titration	Each	\$10.00		\$0.00
Conductivity Meter	Hour	\$5.00		\$0.00
Silicone Tubing	Foot	\$5.00		\$0.00
HDPE Disposable Sample Tubing	Foot	\$0.50		\$0.00
Water Level Indicator	Day	\$20.00		\$0.00
Water Quality Sample Disposable Filters	Each	\$15.00		\$0.00
Van Dorn Depth-Activated Sample Bottle	Day	\$20.00		\$0.00
Telescoping Sample Pole	Day	\$5.00		\$0.00
Secchi Disc	Day	\$5.00		\$0.00
Depth Rod	Day	\$5.00		\$0.00
ISCO Rain Gauge	Month	\$50.00		\$0.00
Rugged Reader	Hour	\$5.00		\$0.00
FLOW METERS				
Price Open Cup Flow Meter	Hour	\$10.00		\$0.00
Global Water Flow Probe	Hour	\$5.00		\$0.00
ISCO 2150 AVM	Month	\$50.00		\$0.00
ISCO 750 AVM	Month	\$50.00		\$0.00
GE Panametrics Flowmeter	Day	\$200.00		\$0.00
DATALOGGERS				
In-Situ Datalogger Stage Recorder	Month	\$100.00		\$0.00
GPS				
Trimble Geo-XT Sub Meter GPS	Hour	\$12.50		\$0.00
MISCELLANEOUS EQUIPMENT				
Trash Pump	Day	\$50.00		\$0.00
Power Auger	Day	\$50.00		\$0.00
Gopher Tortoise Burrow Camera	Hour	\$10.00		\$0.00
Acoustic Recording Device	Week	\$30.00		\$0.00
1 HP Submersible Pump	Day	\$50.00		\$0.00
Downhole-Video Camera	Day	\$100.00		\$0.00
PROJECT TOTAL:				\$0.00

* All rates for equipment will be charged to the closest unit of measure used.

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based

PASEO COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Paseo Community Development District was held on **Wednesday, May 27, 2020 at 11:03 a.m.** held virtually via Zoom pursuant to Executive Orders 20-52, 20-69, and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020, and April 29, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Steven Brown	Board Supervisor, Chairman
Sharon Schulman	Board Supervisor, Vice Chair
Lyle Hicks	Board Supervisor, Assistant Secretary
Jim Heether	Board Supervisor, Assistant Secretary
James Morris	Board Supervisor

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Michael Lake	Field Manager, Rizzetta & Company, Inc.
Jan Carpenter	District Counsel, Latham, Luna, Eden & Beaudine, LLP
Kristen Trucco	District Counsel, Latham, Luna, Eden & Beaudine, LLP
Doug Tarn	District Engineer, Barraco & Associates, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Blandon opened the floor for public comment on Agenda items. Questions and comments from the audience were received.

THIRD ORDER OF BUSINESS

District Engineer Staff Report

Mr. Tarn advised that the phase three lake bank project has been completed with only a few issues. He advised that the fountain in lake 18 is causing a washout due to proximity to the bank; he advised that the southeast corner of lake 18 is washing out and he recommends adding rip rap to that area. Mr. Tarn advised that the asset report is ongoing with field work to be completed within the next week. He advised that Mr. Kayne reached out to Ms. Blandon regarding the reclaimed water; he advised that at this time the capacity is not available to provide reclaimed to Paseo though the City anticipates having

that capacity in five to seven years. Mr. Tarn advised that City reclaimed water is not an option at this time. Mr. Tarn advised that even though Penzance is not a City owned road, the City has taken on the task of designing, permitting, and building a sidewalk on the North side of Penzance. He advised that they have engaged a firm and allocated the funds for the project and they anticipate having a design by November of this year. Mr. Tarn advised that it may be in the CDD's best interest to allow the City to take on the project. Mr. Brown reviewed work conducted to design and install an asphalt path at a total cost of approximately \$80,000.00; he advised that the CDD should take a step back and allow the City to move forward including providing necessary assistance and easements. Mr. Brown advised that the path is designed to be eight feet wide in order to allow for bicyclist and golf carts and will be on CDD property. Discussion ensued.

Mr. Tarn spoke regarding the fountain at lake 18 to ensure it is turned off or re-centered in order to protect the lake bank. Mr. Lake advised that he will get with Mr. Crocker to ensure the fountain is taken care of. Mr. Tarn inquired as to the Board's recommendation related to the rip rap in lake 18. Mr. Brown recommended moving forward with the rip rap. Discussion ensued.

Mr. Heether inquired regarding the reclaimed water tie in. Mr. Tarn advised that years ago the City thought there was an opportunity to tie in although the District did not tie in at that time and now there is no capacity.

FOURTH ORDER OF BUSINESS

Review of May 7, 2020 Field Inspection Report

Ms. Blandon advised that Pinnacle has not dialed into the meeting; she further advised the Board that Mr. Tyree Brown is no longer with Rizzetta & Company and so Mr. John Toborg will replace Mr. Brown as the Field Services Manager. Ms. Schulman inquired as to the status of the long-term landscape plan. Ms. Blandon advised that Mr. Toborg is aware of the proposal and will be working on it. She further advised that since Pinnacle is not on the call, if there are any questions related to the report those should be emailed so that she can forward to Pinnacle.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2020-04, Redesignating Secretary of the District

Ms. Blandon advised that this resolution is necessary due to personnel changes within Rizzetta & Company and asked if there were any questions. There were none.

On a Motion by Mr. Hicks, seconded by Mr. Brown, with all in favor the Board Adopted Resolution 2020-04, Redesignating Mr. Bob Schleifer as Secretary of the District, for the Paseo Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of AMTEC Proposal for Arbitrage Services

Ms. Blandon provided an overview of the proposal for arbitrage services at a cost \$1,000.00 per year and asked if there were any questions. There were none.

On a Motion by Mr. Hicks, seconded by Ms. Schulman, with all in favor, the Board Approved the AMTEC Proposal for Arbitrage Services, in the Amount of \$1,000.00 Per Year, for the Paseo Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Suntech Electrical
Proposal for Replacement Fountain
and Light Timers**

Ms. Blandon advised that the proposal received from Suntech to upgrade the timers on the fountains and lights is \$12,011.00. Mr. Heether advised that he does not see why those types of timers need to be installed on the fountains; he advised that he can see the purpose on the streetlights. Mr. Brown advised that he has no problem placing the times on the fountains. Mr. Brown asked Mr. Lake if there is an issue with the fountain timers. Mr. Lake advised that he is not having issues with the fountain timers. Mr. Brown recommended moving forward with the street light timers and not placing them on the fountains. Ms. Blandon asked Mr. Heether to email his comments to her so that she can provide those comments to Suntech and obtain a revised proposal for the next meeting. The Board concurred.

EIGHTH ORDER OF BUSINESS

**Consideration of Revised Solitude
Lake Management Planting Proposal**

Ms. Blandon advised that the revised proposal provided by Solitude Lake Management adds lakes sixteen and eighteen where bank areas were repaired; she advised that the original proposal was \$22,854.00 and this updated proposal, adding the two lakes is \$25,726.50. Ms. Blandon asked if there were any questions. There were none.

On a Motion by Mr. Hicks, seconded by Ms. Schulman, with all in favor, the Board Approved the Solitude Lake Management Revised Aquatic Planting Proposal, in the Amount of \$25,726.50, for the Paseo Community Development District.

NINTH ORDER OF BUSINESS

**Discussion Regarding Installation of a
Multi-Use Path Between Paseo Grande
Boulevard at Exit of Paseo and
Palomino Boulevard**

Mr. Tarn covered this item in the District Engineer Staff Report.

TENTH ORDER OF BUSINESS

**Discussion Regarding Connecting to
the City of Fort Myers Reclaimed
Water System**

Mr. Tarn covered this item in the District Engineer Staff Report.

ELEVENTH ORDER OF BUSINESS

**Presentation of the Proposed Budget
for Fiscal Year 2020/2021**

Ms. Blandon provided an overview of the proposed budget for fiscal year 2020/2021 highlighting the line items experiencing a change from the current year budget. She advised that the proposed budget as submitted does not include an increase. Ms. Blandon asked the Board if they would like her to obtain proposals for mulch installation. Mr. Heether recommended obtaining additional pricing.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2020-05,
Approving a Proposed Budget for
Fiscal Year 2020/2021**

Ms. Blandon provided an overview of the resolution advising that the final budget hearing is currently scheduled for Wednesday, August 19, 2020 at 11:00 a.m. She asked if there were any questions. There were none.

On a Motion by Mr. Brown, seconded by Ms. Schulman, with all in favor, the Board Adopted Resolution 2020-05, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting the Public Hearing on the Final Budget for Wednesday, August 11, 2020 at 11:00 a.m., for the Paseo Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
April 22, 2020**

Ms. Blandon provided an overview of the minutes of the Board of Supervisors' meeting held on April 22, 2020 and asked if there were any questions related to the minutes. There were none.

On a Motion by Mr. Hicks, seconded by Mr. Brown, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on April 22, 2020, for the Paseo Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of the Operations and
Maintenance Expenditures for the
Month of April 2020**

Ms. Blandon provided an overview of the operations and maintenance expenditures for the period of April 1-30, 2020 totaling \$143,329.01 and asked if there were any questions. There were none.

On a Motion by Mr. Brown, seconded by Mr. Heether, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Month of April 2020, totaling \$143,329.01, for the Paseo Community Development District.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests and Audience Questions

Ms. Blandon advised that per Florida Statute the District is required, prior to June 1st of each year, to announce the number of registered voters residing within the District as of April 15 of that year. She stated that as of April 15, 2020, there are 1,148 persons registered to vote residing within the Paseo Community Development District, as provided by the Lee County Supervisor of Elections.

Ms. Blandon advised that the next regular meeting of the Board of Supervisors is scheduled for Wednesday, June 24, 2020 at 11:00 a.m.

Ms. Blandon opened the floor to Supervisor requests.

Ms. Schulman addressed Ms. Blandon regarding grass clippings being blown into the lakes. Ms. Blandon advised that she will take up this issue with Pinnacle.

Mr. Brown addressed Ms. Blandon regarding the stop sign at Esteban and Paseo Drive; as this is a blind corner, the residents would like to have the trees trimmed in this area in order to not block the stop sign. He also recommended having the police in the community monitor this area for stop sign runners.

Mr. Brown advised that a resident who lives off Amelia has contacted him regarding a vehicle who parks close to the stop sign and is blocking the roadway and so he would like the police to mark the car.

Mr. Brown asked Ms. Carpenter if she has heard back from the Homeowner's Association and Condo Association regarding the letters that were sent. Ms. Carpenter advised that she has a call set up with the Homeowner's Association and she will reach out to the Condo Association. Discussion ensued.

SIXTEENTH ORDER OF BUSINESS

Adjournment

Ms. Blandon advised there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Brown, seconded by Mr. Hicks, with all in favor, the Board adjourned the meeting at 12:08 p.m., for the Paseo Community Development District.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 3

PASEO COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 150 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures May 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2020 through May 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$222,768.07**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Paseo Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
AMTEC	006572	6293-05-20	Capital Improvement Bond Series 2018	\$ 450.00
Barraco and Associates, Inc.	006573	20798	Engineering Services 04/20	\$ 4,190.75
CenturyLink	2020050620-1	311416420 04/20	Telephone Service 04/20	\$ 584.91
City of Fort Myers	006574	1-015317-00 05/20	Compactor 11604 Paseo Grande Blvd 05/20	\$ 5,407.00
Crocker Land Development, LLC	006568	1951	Lake Maintenance Project 04/20	\$ 137,871.00
Crystal Clean Inc.	006586	1856	Gatehouse Janitorial Services 05/20	\$ 265.50
Cypress Access Systems, Inc.	006587	11956	Monthly Service 05/20	\$ 269.20
Cypress Access Systems, Inc.	006587	12111	Monthly Service 05/20	\$ 269.20
Cypress Access Systems, Inc.	006587	12192	New Gate Arm 05/20	\$ 967.40
Cypress Access Systems, Inc.	006587	12237	50% Deposit Replace Guard Station PC 05/20	\$ 1,330.38

Paseo Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Florida Power & Light Company	006575	Electric Summary 04/20	FPL Electric Summary 04/20	\$ 8,358.57
James J Morris	006583	JM022620	Board of Supervisors Meeting 022620	\$ 200.00
James J Morris	006584	JM042220	Board of Supervisors Meeting 04/22/20	\$ 200.00
Johnson Engineering, Inc.	006576	20097877-019 INV # 10	WUP Compliance Monitoring Svcs 04/20	\$ 3,292.50
Mac Papers, Inc.	006579	233311	Image Print Multiuse 05/20	\$ 125.00
Naples Electric Motor Works Inc	006580	26076	Pump Motor Repair 05/20	\$ 4,147.24
Naples Electric Motor Works Inc	006580	26081	Repair Impeller 05/20	\$ 1,475.60
Passarella & Associates Inc.	006581	15RCI2394 Invoice 2B	Professional Services Through 04/30/20	\$ 496.00
Pinnacle Landscapes, Inc.	006577	12073	General Monthly Maintenance 04/20	\$ 20,017.58
Pinnacle Landscapes, Inc.	006577	12075	Fertilization Palm Trees 04/20	\$ 6,600.00

Paseo Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pinnacle Landscapes, Inc.	006577	12109	Irrigation Repairs 04/20	\$ 2,301.40
Rizzetta & Company, Inc.	006569	INV0000049248	District Management Fee 05/20	\$ 6,971.67
Rizzetta Amenity Services, Inc.	006582	INV00000000007520	Actual Bi-Weekly Payroll 05/15/20	\$ 1,288.62
Rizzetta Amenity Services, Inc.	006588	INV00000000007549	Cell Phone 04/20	\$ 50.00
Rizzetta Technology Services, LLC	006570	INV0000005779	Website Email & Hosting Services 05/20	\$ 190.00
Solitude Lake Management, LLC	006578	PI-A00369905	Lake & Pond Management Services 03/20	\$ 1,325.00
Solitude Lake Management, LLC	006578	PI-A00369906	Water Feature Maintenance 03/20	\$ 460.00
Solitude Lake Management, LLC	006578	PI-A00399193	Fountain Repair 04/20	\$ 173.11
Solitude Lake Management, LLC	006589	PI-A00403105	Water Feature Maintenance 05/20	\$ 460.00
Solitude Lake Management, LLC	006589	PI-A00406218	Lake & Pond Management Services 05/20	\$ 2,041.00

Paseo Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Universal Protection Service, LP	006585	10029148	Security Services 05/01/20-05/07/20	\$ 2,747.36
Universal Protection Service, LP	006585	100446369	Security Services 05/08/20-05/14/20	\$ 2,747.36
Universal Protection Service, LP	006571	9974645	Security Services 04/17/20-04/23/20	\$ 2,747.36
Universal Protection Service, LP	006571	9990771	Security Services 04/24/20-04/30/20	<u>\$ 2,747.36</u>
Report Total				<u>\$ 222,768.07</u>