
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PASEO
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Paseo Community Development District was held on **Wednesday, June 27, 2018 at 11:00 a.m.** at the Paseo Village Center, located at 1611 Paseo Grande Boulevard, Fort Myers, Florida 33912.

Present and constituting a quorum:

Manny Samson	Board Supervisor, Chairman
Steven Brown	Board Supervisor, Vice Chairman
Jack Strohm	Board Supervisor, Assistant Secretary
Lyle Hicks	Board Supervisor, Assistant Secretary
Jim Heether	Board Supervisor, Assistant Secretary (via speaker phone)

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Joe Roethke	Regional District Manager, Rizzetta & Company, Inc.
Michael Lake	Field Manager, Rizzetta Amenity Services
Tyree Brown	Field Services Manager, Rizzetta & Company, Inc.
Andrew d'Adesky	District Counsel, Latham, Shuker, Eden & Beaudine, LLP (via speaker phone)
Doug Tarn	District Engineer, Barraco & Associates, Inc.
Joe Fenner	Pinnacle Landscape
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and called the roll.

Ms. Blandon asked for a motion to allow Mr. Heether to participate in the meeting via speaker phone.

<p>On a Motion by Mr. Brown, seconded by Mr. Samson, with all in favor, the Board Allowed Mr. Heether to Participate in the Meeting Via Speaker Phone, for the Paseo Community Development District.</p>
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SECOND ORDER OF BUSINESS

Public Comment

Mr. Samson opened the floor for public comment on Agenda items. There were none.

THIRD ORDER OF BUSINESS

District Engineer Staff Report

Mr. Tarn discussed the asset report based on the inspection conducted. He advised the report has photos of deficiencies. Mr. Tarn responded to questions from the Board. Mr. Heether inquired regarding repairs to washouts on the banks. Discussion ensued regarding erosion on Lake #3. Mr. Brown asked if there is anything that can be done during the rainy season that will not wash into the lakes. Mr. Tarn advised that a stone sand material would work though coordination with a sod contractor is necessary. Discussion ensued. The Board directed the District Manager and District Engineer to ensure the emergency repair is conducted.

FOURTH ORDER OF BUSINESS

Field Services Report

Ms. Blandon presented the field services report and asked if there were any questions. There were none.

Mr. Heether inquired regarding the stump on Javiera and Sarita as well as installation of the bougainvillea.

Mr. Tyree Brown reviewed information related to the OTC injections. Mr. Brown responded to questions from the Board.

On a Motion by Mr. Samson, seconded by Mr. Hicks, with four in favor and Mr. Heether opposed, the Board Approved the Proposal from Pinnacle Landscapes for OTC Injections, in the Amount of \$17,815.00, for the Paseo Community Development District.

Mr. Tyree Brown reviewed the results of the soil test conducted advising there is nothing abnormal in the soil test. He reviewed the process that Pinnacle Landscapes intends to use for the planting of new trees. Mr. Brown advised there is a shortage of Zoysia sod which is the sod to be planted where trees have been removed. He also advised the next step is to decide which trees to plant and in which location. Discussion ensued. Mr. Brown advised he will come back to the Board with four or five tree options, including pictures, as well as the pros and cons of each.

FIFTH ORDER OF BUSINESS

Consideration of Proposals for Fountain Maintenance

Ms. Blandon advised she received proposals from Collier Water Systems and Solitude Lake Management for quarterly maintenance for the floating fountains and weekly maintenance for the water features. She advised the current contract for both services is \$10,676.00 and is with Vertex Water Features. Ms. Blandon advised there have been ongoing issues with Vertex related to response time and obtaining parts. Discussion ensued.

On a Motion by Mr. Brown, seconded by Mr. Samson, with all in favor, the Board Approved the Proposal from Solitude Lake Management for Quarterly Fountain Maintenance and Weekly Water Feature Maintenance, in the amount of \$13,965.00, and Further Authorized District Counsel to Draft a Contract for the Same, for the Paseo Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Johnson Engineering Proposal for 2018 Compliance Monitoring and Reporting

Ms. Blandon reviewed the proposal from Johnson Engineering advising the total is \$21,040.00 and includes water quality monitoring, pumpage reporting, sampling, and slough data reporting. Ms. Blandon advised this proposal also includes Esperanza.

On a Motion by Mr. Brown, seconded by Mr. Samson, with all in favor, the Board Approved the Proposal from Johnson Engineering for 2018 Compliance Monitoring and Reporting, in the amount of \$21,040.00, and Further Authorized District Counsel to Draft a Contract for Same, for the Paseo Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Repainting of the Guardhouse

Ms. Blandon advised she obtain proposal from McLeod's Construction and Topliff Painting Inc. for repainting of the guardhouse. She advised the proposal from McLeod's totals \$4,650.00 and the proposal from Topliff totals \$4,200.00. Discussion ensued. Mr. Heether suggested power washing of the guardhouse roof prior to painting. Ms. Blandon advised she will coordinate that work.

On a Motion by Mr. Brown, seconded by Mr. Strohm, with all in favor, the Board Approved the Proposal Received from McLeod's Construction, in the amount of \$4,650.00, for Repainting of the Guardhouse, for the Paseo Community Development District.

EIGHTH ORDER OF BUSINESS

Presentation and Consideration of Revised RFP for the LED Lighting Retrofit Project

Ms. Blandon reviewed the updated RFP package and asked that the Board review section 18 related to the Black Out period also known as the cone of silence. Mr. d'Adesky reviewed the section in detail. Discussion ensued. Ms. Blandon reviewed the suggested dates related to the RFP: the RFP will be issued/published the second week of July, RFP proposals will be due by August 20th, and proposals will be considered at the Board of Supervisors' meeting on September 26th.

On a Motion by Mr. Strohm, seconded by Mr. Samson, with all in favor, the Board Approved the LED Lighting Retrofit Project RFP, with the Dates as Noted on the Record, for the Paseo Community Development District.

NINTH ORDER OF BUSINESS

Presentation and Consideration of Audit for Fiscal Year End September 30, 2017 as Prepared by McDirmit Davis & Company, LLC

Ms. Blandon provided an overview of the audit for Fiscal Year end September 30, 2017 and asked if there were any questions. There were none.

On a Motion by Mr. Hicks, seconded by Mr. Brown, with all in favor, the Board Accepted the Audit for Fiscal Year End September 30, 2017, as Prepared by McDirmit Davis & Company, LLC, for the Paseo Community Development District.

TENTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on May 23, 2018

Ms. Blandon presented the minutes of the Board of Supervisors' Meeting held on May 23, 2018 and asked if there were any questions. There were none.

On a Motion by Mr. Samson, seconded by Mr. Brown, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on May 23, 2018, for the Paseo Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of the Operations and Maintenance Expenditures for the Month of May 2018

Ms. Blandon presented the Operations and Maintenance Expenditures for the period of May 1-31, 2018, totaling \$192,390.64, and asked if there were any questions related to any item of expenditure. There were none.

On a Motion by Mr. Brown, seconded by Mr. Hicks, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Period of May 1-31, 2018, which Totaled \$192,390.64, for the Paseo Community Development District.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. d'Adesky advised that a settlement has been reached with Luke Brothers and the form will be sent to Mr. Samson for signature. Discussion ensued.

Mr. d'Adesky advised the bond conversion is moving forward and there are only a few minor steps remaining, he advised that Stock Development has agreed to pay the Counsel Fees related to the conversion. Mr. d'Adesky further advised a resolution regarding the refinancing will be on the July or August agenda.

B. District Manager

Ms. Blandon advised the next regular meeting of the Board of Supervisors is scheduled for Wednesday, July 25, 2018 at 5:30 p.m.

Ms. Blandon provided updates regarding various maintenance items.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests and Audience Questions

Ms. Blandon opened the floor to Supervisor requests and comments. Mr. Brown asked that the Audit be provided by the vendor in a more timely fashion.

Mr. Samson opened the floor to Audience questions. Questions and comments from the audience were entertained.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Samson, seconded by Mr. Brown, with all in favor, the Board adjourned the meeting at 12:31 p.m., for the Paseo Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman