

Paseo Community Development District

Board of Supervisors' Meeting January 22, 2020

District Office: 9530 Marketplace Road, Suite 206 Fort Myers, Florida 33912 (239) 936-0913

www.paseocdd.org

Professionals in Community Management

PASEO COMMUNITY DEVELOPMENT DISTRICT

Paseo Village Centre – Theatre, 11611 Paseo Grande Boulevard, Fort Myers, Florida 33912

Board of Supervisors	VACANT Steven Brown Jim Heether Sharon Schulman Lyle Hicks	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Belinda Blandon	Rizzetta & Company, Inc.
District Counsel	Andrew d'Adesky	Latham, Luna, Eden & Beaudine, LLP
District Engineer	Carl Barraco	Barraco and Associates, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

PASEO COMMUNITY DEVELOPMENT DISTRICT DISTRICT OFFICE • 9530 MARKETPLACE ROAD • SUITE 206 • FORT MYERS • FL • 33912

www.paseocdd.org

January 14, 2020

Board of Supervisors Paseo Community Development District

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Paseo Community Development District will be held on **Wednesday**, **January 22**, **2020 at 11:00 a.m.**, at the Paseo Village Center Theatre, 11611 Paseo Grande Boulevard, Fort Myers, FL 33912. The following is the agenda for this meeting:

1. CALL TO ORDER/ROLL CALL

- 2. PUBLIC COMMENT
- 3. DISTRICT ENGINEER STAFF REPORT

4. BUSINESS ITEMS

- A. Appointment of Board Supervisor to Fill Seat #1
- B. Consideration of Resolution 2020-02, Redesignating Officers of the District
- C. Review of January 2, 2020 Field Inspection Report
- - 1. Consideration of Resolution 2020-01, Amending the Budget for Fiscal Year 2019/2020
- E. Consideration of Pinnacle Landscapes Esperanza Landscape Plan

5. BUSINESS ADMINISTRATION

6. STAFF REPORTS

- A. District Counsel
- B. District Manager
- 7. SUPERVISOR REQUESTS/PUBLIC COMMENT

8. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (239) 936-0913.

Sincerely,

Belinda Blandon

Belinda Blandon District Manager

Cc: Jan Albanese Carpenter, Latham Shuker, Eden & Beaudine, LLP

Tab 1

Amended Budget Paseo Community Development District General Fund Fiscal Year 2019/2020

Chart of Accounts Classification		3udget for 2019/2020
REVENUES		
Special Assessments Tax Roll*	\$	1,671,27
TOTAL REVENUES	\$	1,671,27
Balance Forward from Prior Year	\$	98,94
TOTAL REVENUES AND BALANCE FORWARD	\$	1,770,21
EXPENDITURES - ADMINISTRATIVE	· ·	.,,
Supervisor Fees		40.00
-inancial & Administrative	\$	12,00
Administrative Services	\$	9,20
District Management	\$	36,81
District Engineer	\$	40,00
Disclosure Report	\$	5,00
Trustees Fees	\$	14,00
Assessment Roll	\$	5,25
Financial & Revenue Collections	\$	5,25
Accounting Services	\$	24,00
Auditing Services	\$	4,30
Arbitrage Rebate Calculation	\$	4,30
Miscellaneous Mailings	\$	1,00
Public Officials Liability Insurance		3.41
Legal Advertising	\$	- 1
Dues, Licenses & Fees	\$	75
Tax Collector /Property Appraiser Fees	\$	17
	\$	1,14
Website Hosting, Maintenance, Backup (and Email)		
Legal Counsel	\$	8,18
District Counsel	\$	47,00
Administrative Subtotal		
EXPENDITURES - FIELD OPERATIONS	\$	217,97
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders		
EXPENDITURES - FIELD OPERATIONS Security Operations	\$ 	
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance		6,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance	\$	6,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies	\$	6,00 5,60 3,70
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance	\$	6,00 5,60 3,70
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services	\$	6,00 5,60 3,70 2,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System	\$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor	\$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Compactor Utility - Compactor	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Fountains Utility - Fountains Utility - Inigation	\$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 3,33 65,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Compactor Utility - Compactor	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 33 65,00 35,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Entry Gate System Utility Intry Gate System Utility Intry Gate System Utility - Irrigation Street Lights Sarbage/Solid Waste Control Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 12,30 35,00 35,00 35,00 33,40
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Trash Compactor Utility Trash Compactor Utility - Irrigation Street Lights Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 12,30 35,00 35,00 35,00 33,40
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Transh Compactor Utility - Fountains Utility - Garbage - Compactor/Recycling Stormwater Control	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 65,00 35,00 35,00 35,400
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Irrigation Utility - Irrigation Street Lights Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 65,00 35,00 35,00 35,400
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Trash Compactor Utility - Fountains Utility - Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Contract	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,66 3,7(2,00 140,02 12,33 65,00 35,00 35,00 25,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Irrigation Utility - Irrigation Street Lights Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 140,02 12,30 35,00 35,00 33,40 54,00 25,00 10,67
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Entry Gate System Utility - Fountains Utility - Fountains Utility - Fountains Utility - Fountains Utility - Compactor/Recycling Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Contract Aquatic Maintenance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,66 3,70 2,00 140,02 12,33 65,00 35,00 35,00 25,00 10,67 36,25
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Entry Gate System Utility - Fountains Utility - Fountains Utility - Fountains Utility - Fountains Utility - Compactor/Recycling Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Contract Aquatic Maintenance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 35,00 35,00 35,00 25,00 10,67 36,25 19,84
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Trash Compactor Utility - Fountains Utility - Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Contract Aquatic Maintenance Water Use/Quality Monitoring	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 35,00 35,00 35,00 25,00 10,67 36,25 19,84
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Services Utility Trash Compactor Utility - Fountains Utility - Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Contract Aquatic Maintenance Vater Use/Quality Monitoring Lake/Pond Bank Maintenance Preserve/Wetland Monitoring & Maintenance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 35,00 35,00 35,00 25,00 10,67 36,25 19,84 180,00
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Fountains Utility - Fountains Utility - Irrigation Street Lights Sarbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Water Use/Quality Monitoring Lake/Pond Bank Maintenance Preserve/Wetland Monitoring & Maintenance Dther Physical Environment	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 35,00 35,00 35,00 25,00 10,67 36,25 19,84 180,00 35,30
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Services Utility Trash Compactor Utility Trash Compactor Utility - Irrigation Street Lights Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Aquatic Maintenance Take/Pond Bank Maintenance Preserve/Wetland Monitoring & Maintenance Dther Physical Environment General Liability Insurance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,33 35,00 35,00 35,00 10,67 36,25 19,84 180,00 35,30 35,30
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Fountains Utility - Fountains Utility - Irrigation Street Lights Sarbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Maintenance Water Use/Quality Monitoring Lake/Pond Bank Maintenance Preserve/Wetland Monitoring & Maintenance Dther Physical Environment	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 35,00 35,00 35,00 10,67 36,25 19,84 180,00 35,30 35,30
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Fountains	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,30 35,00 35,00 35,00 10,67 36,25 19,84 180,00 35,30 35,30
EXPENDITURES - FIELD OPERATIONS Security Operations Access System Transponders Guard & Gate Facility Maintenance Guardhouse Maintenance Misc. Operating Supplies Security Services and Patrols Electric Utility Services Utility Entry Gate System Utility Trash Compactor Utility - Irrigation Street Lights Sarbage/Solid Waste Control Services Garbage - Compactor/Recycling Stormwater Control Fountain Service Repairs & Maintenance Fountain Service Repairs & Maintenance Fountain Service Repairs & Maintenance Preserve/Wetland Monitoring & Maintenance Dther Physical Environment General Liability Insurance Property Insurance	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	6,00 5,60 3,70 2,00 140,02 12,33 35,00 35,00 35,00 10,67 36,25 19,84 180,00 35,30 35,30

Amended Budget Paseo Community Development District General Fund Fiscal Year 2019/2020

Chart of Accounts Classification	Budget for 2019/2020		
Reserve Study	\$ 2,500		
Irrigation Repairs	\$ 40,000		
Landscape - Mulch	\$ 97,210		
Landscape Replacement Plants, Shrubs, Trees	\$ 40,000		
Landscape - Annual Flower Replacement	\$ 15,000		
Landscape Pest Control	\$ 24,640		
Field Services	\$ 8,400		
Field Manager	\$ 67,39		
Road & Street Facilities			
Gate Phone	\$ 6,80		
Street Light Decorative Light Maintenance	\$ 10,000		
Sidewalk Repair & Maintenance	\$ 15,000		
Street Sign Repair & Replacement	\$ 8,000		
Roadway Repair & Maintenance	\$ 7,000		
Storm Sewer Cleaning	\$ 10,000		
Street/Sidewalk Cleaning	\$ 27,20		
Parks & Recreation			
Misc. Maintenance and Repair	\$ 4,00		
Furniture Repair/Replacement	\$ 4,00		
Fishing Pier & Pavillion Maintenance Repairs	\$ 2,00		
Contingency			
Transponder Registration Project	\$ 10,00		
Capital Projects - Tree and Plant Replacement	\$ 62,50		
Capital Projects - Structural Pruning Project	\$ 39,94		
Capital Projects - Asset Review Projects	\$ 50,00		
Field Operations Subtotal	\$ 1,552,24		
TOTAL EXPENDITURES	\$ 1,770,21		

RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PASEO COMMUNITY DEVELOPMENT DISTRICT AMENDING RESOLUTIONS 2019-05 AND 2019-06; AMENDING THE FISCAL YEAR 2019/2020 BUDGET; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the District has previously adopted Resolution 2019-05, relating to the annual appropriations and adopting the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 ("Fiscal Year 2019/2020"); and

WHEREAS, the District has previously adopted Resolution 2019-06, imposing special assessments and certifying an assessment roll; and

WHEREAS, the District now desires to amend the Fiscal Year 2019/2020 Budget and Resolutions 2019-05 and 2019-06 to reflect a change in the calculation of debt service.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Paseo Community Development District (the "Board"), as follows:

1. <u>Incorporation of Recitals</u>. The above recitals so stated are true and correct and by this reference are incorporated into, and form a material part of, this Resolution.

2. <u>Amendments to Resolution 2019-05</u>.

(A) Section 2 of Resolution 2019-05 is hereby deleted in its entirety and replaced with the following:

Section 2. Appropriations

TOTAL GENERAL FUND	\$
DEBT SERVICE FUND(S)	\$
TOTAL ALL FUNDS	\$

(B) <u>Exhibit "A"</u> attached to Resolution 2019-05 (showing the Proposed Budget, as that term is defined in Resolution 2019-05) is hereby replaced in its entirety by the revised proposed budget for budget for Fiscal Year 2019/2020 attached hereto as <u>Exhibit "A"</u>.

3. <u>Amendment to Resolution 2019-06</u>. <u>Exhibit "A"</u> attached to Resolution 2019-06 (showing the Budget, as that term is defined in Resolution 2019-06) is hereby replaced in its entirety by the revised budget for Fiscal Year 2019/2020 attached hereto as <u>Exhibit "B"</u>.

4. <u>Remainder of Original Resolution Unchanged</u>. Except as specifically modified or amended herein, Resolutions 2019-05 and 2019-06 remain unchanged and in full force and effect.

5. <u>Severability</u>. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or ineffective for any reason, the remainder of this Resolution shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this Resolution would have been adopted despite the invalidity or ineffectiveness of such section, paragraph, clause or provision.

6. <u>Effective Date</u>. This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of Supervisors of the Paseo Community Development District, this 22rd day of January 2020.

PASEO COMMUNITY DEVELOPMENT DISTRICT

ATTEST:

By: _____

Print: _____

Secretary/Asst. Secretary

Print: ______ Chairman/Vice-Chairman

EXHIBIT "A"

BUDGET

Tab 2

	MINUTES OF MEETING
	al any decision made by the Board with respect to any matter considered at the meeting is to ensure that a verbatim record of the proceedings is made, including the testimony and to be based.
	PASEO
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Development District was	ting of the Board of Supervisors of the Paseo Community s held on Wednesday , December 11 , 2019 at 5:30 p.m. at the ocated at 1611 Paseo Grande Boulevard, Fort Myers, Florida
Present and constituting a	a quorum:
Steven Brown Lyle Hicks Jim Heether Sharon Schulman	Board Supervisor, Vice Chairman Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary Board Supervisor, Assistant Secretary
Also present were:	
Belinda Blandon Tyree Brown	District Manager, Rizzetta & Company, Inc. Field Services Manager, Rizzetta & Company, Inc. (via speaker phone)
Michael Lake Andrew d'Adesky	Field Manager, Rizzetta & Company, Inc. District Counsel, Latham, Luna, Eden & Beaudine, LLP (via speaker phone)
Doug Tarn	District Engineer, Barraco & Associates, Inc.
Joe Fenner	Pinnacle Landscape
Britton Dudley	Pinnacle Landscape
Audience	
FIRST ORDER OF BUSI	NESS Call to Order
Ms. Blandon called	d the meeting to order and called the roll.
SECOND ORDER OF BU	JSINESS Public Comment
Mr. Brown opened	I the floor for public comment on Agenda items. There were none.
THIRD ORDER OF BUSI	INESS District Engineer Staff Report
next week. He advised the has been created, he ad	that he is awaiting pricing for the stop bars; pricing is expected nat the lake bank inspection has been completed and the exhibit vised they are now working on the bid packets for phase II. Mr. ke with Chris of Tincher Concrete to discuss the curb repairs; he

advised that Tincher will be working on the scheduling and Chris has been invited to visit
 the site with Mr. Tarn. Mr. Tarn confirmed that Tincher will be re-doing all curbing that was
 not done properly. Mr. Brown advised that roadway areas cannot be blocked throughout
 the weekend. Discussion ensued.

54 Mr. Brown inquired as to inspection for phase III of the lake bank project. Mr. Tarn 55 advised that inspection has not been completed. Mr. Brown recommended doing so in 56 order to stay on schedule.

58 Mr. Hicks inquired as to any additional issues related to Hot Wire work on the lake 59 banks. Ms. Blandon advised there have been no further issues.

61 FOURTH ORDER OF BUSINESS

FIFTH ORDER OF BUSINESS

Consideration of Resignation of Board Supervisory Manny Samson

64 Ms. Blandon presented the letter of resignation received from Mr. Samson advising 65 that the effective date is October 25, 2019. She further advised that she has only received 66 one intent for filling the vacancy.

On a Motion by Mr. Brown, seconded by Mr. Hicks, with all in favor, the Board Accepted the Resignation of Manny Samson, for the Paseo Community Development District.

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Ms. Blandon advised that a request for intents was published in the Newsletter and only one intent has been received. She recommended posting in the Newsletter again. Mr. Hicks recommended sending a letter to Mr. Samson thanking him for his service.

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- 74 75

Review of November 6, 2019 Field Inspection Report

76 Ms. Blandon advised that Pinnacle Landscape provided a proposal for the 77 Esperanza entry enhancements. Mr. Fenner reviewed the proposal for enhancements, at 78 a total of \$28,824.00, and responded to questions from the Board. Ms. Blandon responded to guestions related to the budget for the project; she advised that a budget amendment 79 80 would be necessary. The Board recommended holding off on a decision on the proposal until January so that the budget can be reviewed. Mr. Tyree Brown inquired regarding a 81 warranty on the plants. Mr. Fenner advised he would warranty the work as long as 82 Pinnacle is working in the community. Mr. Tyree Brown asked to have that warranty in 83 writing. 84

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Mr. Fenner responded to questions from the Board related to the field inspection report. Ms. Blandon asked that the Board send maintenance concerns to her via email so that proper documentation can be made related to concerns. Mr. Brown asked that Mr. Fenner put together a proposal for needed landscape replacements as the community is aging and a lot of landscape will need to be replaced. Ms. Blandon recommended adding landscaping to the reserve study so that funds are reserved for major landscape replacements or projects. Discussion ensued regarding fire ant treatment.

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94 95 96	SIXTH ORDER OF BUSINESS	Consideration of Pinnacle Landscapes 2020 Renewal				
98 97 98 99 100 101 102	Ms. Blandon provided an overview of Landscapes and asked if there were any inserting contract language related to accounta asked that Mr. Tyree Brown provide specific Counsel.	bility and meeting time lines. Ms. Blandon				
	On a Motion by Mr. Hicks, seconded by Mr. B the 2020 Renewal for the Landscaping Mainte for the Paseo Community Development Distric	nance Contract with Pinnacle Landscapes,				
103 104 105 106 107	SEVENTH ORDER OF BUSINESS	Consideration of Earth Tech Environmental 2020 Preserve Maintenance Renewal				
108 109 110 111 112	Ms. Blandon provided an overview of the renewal proposal received from Earth Tech Environmental for preserve maintenance advising that the contract amount of \$19,400.00 is not changing and does not include native vegetation. She asked if there were any questions.					
	On a Motion by Ms. Schulman, seconded by Approved the 2020 Renewal for the Presence Environmental, Subject to Preparation of an Community Development District.	e Maintenance Contract with Earth Tech				
113 114 115 116 117	EIGHTH ORDER OF BUSINESS	Consideration of Second Addendum to Contract for Professional District Services				
118 119 120 121	Ms. Blandon provided an overview of district services, she advised the addendum District. Ms. Blandon asked if there were any o					
	On a Motion by Mr. Hicks, seconded by M Approved the Second Addendum to the Professional District Services, for the Paseo C	Rizzetta & Company, Inc. Contract for				
122 123 124 125	NINTH ORDER OF BUSINESS	Consideration of the Minutes of the Board of Supervisors' Meeting held on October 23, 2019				
126 127 128 129	Ms. Blandon provided an overview of meeting held on October 23, 2019 and asked minutes. There were none.	the minutes of the Board of Supervisors' if there were any questions related to the				

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Approved		by Ms. Schulman, with all in favor, the Board upervisors' Meeting held on October 23, 2019, istrict.
TENTH OR	DER OF BUSINESS	Consideration of the Operations and Maintenance Expenditures for the Month of October 2019
for the peri	•	of the operations and maintenance expenditures ling \$149,540.62 and asked if there were any
the Opera		Mr. Hicks, with all in favor, the Board Approved ditures for the Month of October 2019, totaling evelopment District.
ELEVENTH	ORDER OF BUSINESS	Staff Reports
A.		ne is working on a follow up to the final walk related to the Hot Wire work.
B.		e next meeting of the Board of Supervisors' is January 22, 2020 at 11:00 a.m.
	Ms. Blandon provided updat	es regarding various maintenance items.
TWELFTH	ORDER OF BUSINESS	Supervisor Requests and Audience Questions
Ms.	Blandon responded to Supervi	sor requests.
	d that she has been reviewing	on the status of the ADA compliant website; the new site and she will email the Board once
	Brown asked that Mr. d'Adesk rding and showing over the co	y review the legality of broadcasting meetings munity cable TV system.
	Brown opened the floor to audi from the audience were enterta	ence questions and comments. Questions and ained.
THIRTEEN	TH ORDER OF BUSINESS	Adjournment
	Blandon advised there was n for a motion to adjourn the me	o further business to come before the Board eting.

172

On a Motion by Mr. Heether, seconded by Mr. Brown, with all in favor, the Board adjourned the meeting at 6:46 p.m., for the Paseo Community Development District. 173 174 175 Secretary/Assistant Secretary Chairman/Vice Chairman 176

Tab 3

PASEO COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE ·12750 CITRUS PARK LANE ·SUITE 150 ·TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures November 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2019 through November 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:

\$88,853.14

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Paseo Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2019 Through November 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	ice Amount
CenturyLink	006385	311416420 10/19	Telephone Service 10/19	\$	622.73
City of Fort Myers	006391	1-015317-00 10/19	Compactor 11604 Paseo Grande Blvd 10/19	\$	4,681.20
Creative Imprints Inc.	006392	8569	Repair Pavers 10/19	\$	12,700.00
Crystal Clean Inc.	006399	1239	Gatehouse Janitorial Services 11/19	\$	225.00
Cypress Access Systems, Inc.	006393	10595	Monthly Service-11/19	\$	269.20
Cypress Access Systems, Inc.	006393	10723	Replaced Gate Arm 10/19	\$	125.00
Cypress Access Systems, Inc.	006393	10728	Repaired Drive Belt Exit Gate 10/19	\$	125.00
Cypress Access Systems, Inc.	006393	10761	E-GO Plate Tags 10/19	\$	45.91
Cypress Access Systems, Inc.	006400	10880	EGO Plus Licence Plate Tags 11/19	\$	82.08
Department of Economic Opportunity	006401	74235	Special District Fee FY 19/20	\$	175.00

Paseo Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2019 Through November 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	ice Amount
Earth Tech Environmental LLC	006402	5698	Dead Tree Cutting And Installing Plants 11/19	\$	4,525.00
Emmanuel P. Samson	006389	MS102319	Board of Supervisors Meeting 10/23/19	\$	200.00
Florida Power & Light Company	006394	Electric Summary 10/19	FPL Electric Summary 10/19	\$	11,287.05
James A. Heether	006386	JH102319	Board of Supervisors Meeting 10/23/19	\$	200.00
Lyle L. Hicks	006387	LH102319	Board of Supervisors Meeting 10/23/19	\$	200.00
Pinnacle Landscapes, Inc.	006403	11557	General Monthly Maintenace 10/19	\$	19,434.55
Pinnacle Landscapes, Inc.	006403	11558	Pest Control 10/19	\$	2,500.00
Pinnacle Landscapes, Inc.	006403	11559	Fertilization Zoysia & St. Augustine 10/19	\$	6,680.00
Pinnacle Landscapes, Inc.	006403	11599	Irrigation Repairs 10/19	\$	3,637.10
Pinnacle Landscapes, Inc.	006403	11600	Remove 2X4 From 21v Hardwood Trees 10/19	\$	183.00
Rizzetta & Company, Inc.	006396	INV0000044472	District Management Fee 11/19	\$	6,971.67

Paseo Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2019 Through November 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoi	ce Amount
Rizzetta Amenity Services, Inc.	006388	INV0000000006825	Actual Bi-Weekly Payroll 11/19	\$	2,926.71
Rizzetta Amenity Services, Inc.	006395	INV0000000006851	Cell Phone 10/19	\$	50.00
Rizzetta Technology Services, LLC	006397	INV0000004853	Website Email & Hosting Services 11/19	\$	190.00
Sharon E. Schulman	006390	SS102319	Board of Supervisors Meeting 10/23/19	\$	200.00
Solitude Lake Management, LLC	006404	PI-A00319254	Lake & Pond Management Services 11/19	\$	2,041.00
Steven A. Brown-Cestero	006384	SB102319	Board of Supervisors Meeting 10/23/19	\$	200.00
Suntech Electrical Contractors, Inc.	006405	8140	Replace Bad Breaker 11/19	\$	358.00
Universal Protection Service, LP	006383	9372531	Security Services 10/18/19-10/24/19	\$	2,666.88
Universal Protection Service, LP	006398	9385364	Security Services 10/25/19-10/31/19	\$	2,666.88
Universal Protection Service, LP	006398	9428026	Security Services 11/01/19-11/07/19	\$	2,684.18

Report Total

\$ 88,853.14